

MINUTES

Informational Meeting

Tuesday, December 11, 2018 at 4:00 PM

Carnegie Town Hall, 235 West 10th St., Sioux Falls, SD 57104

1. Call To Order

Council Chair Christine M. Erickson called the meeting to order at 4 p.m.

2. Committee/Commission Reports

A. Audit Committee Meeting of Tuesday, December 3, 2018

Committee Chair Greg Neitzert provided updates on the following topics: Eide Bailly external audit, proposed ordinance and policy changes, staffing in Internal Audit, hiring an Internal Audit Manager, and a review of the audits conducted.

B. Fiscal Committee Meeting of Tuesday, December 4, 2018

Committee Chair Pat Starr presented updates on the following: Grant opportunities received by City Departments and the process of writing, reviewing and processing grant proposals.

3. Administration Communications

Erica Beck, Chief of Staff, provided updates on: Applications received for funding consideration from South Dakota Housing and Development community with six projects being awarded in Sioux Falls. She provided a breakdown of the recipients and locations for the projects.

Beck stated that Albert Schmidt, Urban Planner, would be bringing forward a proposal for an annexation at the corner of 22nd and Ellis Road. The proposal will be discussed at the City Council Meeting on Tuesday, December 18, 2018.

Beck provided an update on a recent approval to update the Parks and Recreation Master Plan. In January 22-24, 2019, Pros Consulting will be conducting focus group interviews in Sioux Falls as part of the Master Plan.

Beck stated she toured a new housing project at 208-214 N. Nesmith Avenue. She spoke about the neighborhood revitalization program which purchases homes that are vacant or dilapidated and replaces them with new homes.

4. City Council Open Discussion

Starr shared a video that was used by the Sioux Falls Convention and Visitors Bureau as part of a presentation to the ASA National Softball Convention. With the help of this video, the City of Sioux Falls gained a Girls Softball Tournament for 2020 in the "18 and Under" category.

Council Member Theresa Stehly provided additional background information regarding a resolution she presented previously regarding setting up backup funds for the wastewater treatment plant.

5. Presentations

- A. Multi-Cultural Center Update by Christy Nicolaisen, Executive Director of Multi-Cultural Center Board of Directors; Jay Soukup, Multi-Cultural Center Board of Directors; and Carrie Moate, Multi-Cultural Center Board of Directors

Presentation: Approximately 20 minutes followed by discussion

Carrie Moate, Chair of the Multi-Cultural Center, provided an overview of services provided including children's programming, adult programming and workforce development.

Christy Nicolaisen, Executive Director of the Multi-Cultural Center, provided an overview of the challenges experienced by their clients including: driver's license material being provided in other languages; interpreter service certification needs; the need for nighttime childcare centers for parents who work in the evening; the need for transportation services.

Jay Soukup, volunteer with the Multi-Cultural Center, spoke about their workforce development program and the shortage of skilled workers in the City of Sioux Falls. He also spoke about the benefits of ongoing meetings with Law Enforcement.

Discussion followed regarding: the current availability of daycares for nighttime services; the success of their recent fundraising event featuring a cookoff of local and international chefs; the process for making changes which would allow language upgrades to the driver's license process.

- B. Sioux Falls Golf Update by Don Kearney, Director of Parks and Recreation

Presentation: Approximately 15 minutes followed by discussion

Don Kearney, Parks and Recreation Director, provided opening remarks regarding Landscapes Management Company.

Justin Arlt, Sioux Falls Golf Market Manager, provided information on the following PowerPoint slides: Sioux Falls Golf; Step One - Evaluations and Transitional Plans; Transition checklist; Step Two - Implementation of Core Improvements - Additional Technology, Equipment; Step Three - Final Preparations for 2018 Season; InMoment Software: Reporting and Ratings; Clubhouse Improvements Low Cost / High Impact!; 2018 Golf Season in Motion - Highlights - New Fresh Events and Non Golf Functions; Data and Performance; The Data; Operating Performance; 2019; and New for 2019 - Added Value.

Discussion followed regarding: the number of playable days in 2018; the projections for 2019; the decrease in operating expenses; the rack rate projections for busy vs. slower days; the comparisons between 2017 and 2018 for profit; the number of seasonal and "punch" passes; the staff turnover during the transition; the management fee listed in the budget; the courses being used by high school teams; the assistant golf professional positions becoming a year-round position; the description of the assistant golf professional position; and the management agreement and overview relationship.

6. Public Comment

There was none.

7. Executive Session

- Discussing the qualifications, competence, performance, character or fitness
A. of any public officer or employee or prospective public officer or employee.

The term "employee" does not include any independent contractor (SDCL 1-25-2 (1))

A motion was made by Council Member Kiley and seconded by Council Vice-Chair Selberg to enter Executive Session at 5:17 p.m.

Roll call vote to enter Executive Session. 8 Yes: Brekke, Erickson, Kiley, Neitzert, Selberg, Soehl, Starr, Stehly; 0 No: (None). Motion Passed.

A motion was made by Council Member Neitzert and seconded by Council Member Starr to exit Executive Session at 5:42 p.m.

Voice vote to exit Executive Session. Motion Passed.

B. Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2(3))

This item was not presented.

8. Adjournment

A motion was made by Council Member Neitzert and seconded by Council Member Starr to adjourn at 5:42 p.m.

Voice vote to adjourn. Motion Passed.

Tamara Jorgensen, MMC, Assistant City Clerk