

Note: Minutes are considered "draft" until approved at the next scheduled meeting.

MINUTES

Thursday, August 1, 2013

4:00 PM

Audit Committee Meeting

Carnegie Town Hall

Sioux Falls City Council

235 West 10th Street

Members Present: Council Member Sue Aguilar, Council Member James Entenman, Council Member Greg Jamison, Council Member Rex Rolwing, Audit Committee Member Jason Forbes, and Audit Committee Member Arnold Martens

Members Absent: Audit Committee Member Anne Oppegard

Staff Present: Tamara Jorgensen, CMC, Assistant City Clerk; Rich Oksol, Internal Audit Manager; Danette Schumacher, Internal Auditor; Kim Schroeder, Internal Auditor; David Bixler, Budget Analyst; and Jim David, Legislative/Operations Manager

1. Call To Order

Committee Chair Greg Jamison called the meeting to order at 4:00 p.m.

2. Approval of Minutes

A. Meeting Held On Thursday, June 6, 2013

A motion was made by Council Member Sue Aguilar and seconded by Council Member Rex Rolwing to approve the minutes dated June 6, 2013.

Jamison called for a voice vote and all members present voted yes. Motion Passed.

3. Reports and Updates

A. Review Audit Report: 13-04 Ambulance Service Agreement

Rich Oksol, Internal Audit Manager, reviewed the report, detailed responses, recommendations and management responses. Discussion followed.

Council Member Kenny Anderson Jr. requested that this item be assigned to the Public Services Committee Meeting for further review. Jamison responded that the responsibility of the Audit Committee is to either accept or reject the audit report. The audit report is then reviewed by the entire Council at an Informational Meeting. Jamison stated that the assignment to the Public Services Committee could occur at that time if that is what the Council wishes to do.

A motion was made by Council Member Rex Rolwing and seconded by Council Member Jim Entenmanto accept this audit report.

Jamison called for a voice vote on that motion and all members voted yes. Motion Passed.

B. Review Audit Report: 13-05 Water Reclamation-Industrial Billing

Danette Schumacher, Internal Auditor, reviewed the report, detailed responses, recommendations and management responses. Discussion followed.

A motion was made by Council Member Rex Rolwing and seconded by Council Member Sue Aguilar to accept this audit report.

Jamison called for a voice vote on that motion and all members voted yes.  
Motion Passed.

#### C. Review Audit Report: 13-06 City-Owned Real Estate

Kim Schroeder, Internal Auditor, reviewed the report, detailed responses, recommendations and management responses. Discussion followed.

A motion was made by Jim Entenman and seconded by Council Member Rex Rolwing to accept this audit report.

Jamison called for a voice vote on that motion and all members voted yes.  
Motion Passed.

#### D. Review Audit Report: 13-07 Parks and Recreation Cash Handling Follow-Up

Danette Schumacher, Internal Auditor, reviewed the report, detailed responses, recommendations and management responses. Discussion followed.

A motion was made by Council Member Rex Rolwing and seconded by Council Member Sue Aguilar to accept this audit report.

Jamison called for a voice vote on that motion and all members voted yes.  
Motion Passed.

#### E. Review Audit Report: 13-11 Downtown River Greenway

Rich Oksol, Internal Audit Manager, reviewed the report, detailed responses, recommendations and management responses. Discussion followed.

A motion was made by Council Member Jim Entenman and seconded by Committee Member Jason Forbesto to accept this audit report.

Jamison called for a voice vote on that motion and all members voted yes.  
Motion Passed.

#### 4. Travel Request

##### A. Rich Oksol, Mid-America Intergovernmental Audit Forum in Overland Park, Kansas on December 5-6, 2013

Oksol requested authorization to attend the Intergovernmental Audit Forum in Overland Park, Kansas on December 5-6, 2013. He stated this was listed in the 2013 Budget and the amount would be \$500.00.

A motion was made by Council Member Rex Rolwing and seconded by Council Member Sue Aguilar to approve the travel request.

Jamison called for a voice vote and all members voted yes. Motion Passed.

#### 5. Open Discussion

There was none.

6. Executive Session

There was none.

7. Adjournment

A motion was made by Committee Member Jason Forbes and seconded by Council Member Sue Aguilar to adjourn the meeting at 5:03 p.m.

Jamison called for a voice vote and all members voted yes. Motion Passed.

Tamara Jorgensen, CMC

Assistant City  
Clerk