

Note: Draft until approved at the next meeting.

MINUTES

Tuesday, November 10, 2015

5:15 PM

Public Services Committee Carnegie Town Hall

235 West 10th Street

Members Present: Council Member Kenny Anderson, Jr., Council Member Christine M. Erickson, Council Member Michelle Erpenbach, and Council Member Kermit L. Staggers

Members Absent: None

Staff Present: Tamara Jorgensen, MMC, Assistant City Clerk; David Bixler, Budget Analyst; and Jim David, Legislative/Operations Manager

1. Call To Order

Committee Chair Christine M. Erickson called the meeting to order at 5:15 p.m.

2. Review and approval of minutes dated October 13, 2015

A motion was made by Michelle Erpenbach and seconded by Kenny Anderson Jr. to approve the minutes. Erickson called for a voice vote. All members voted yes.

Motion Passed.

3. Subdivision Road Access Update by Mike Cooper, Director of Planning and Building Services, and Dean Lanier, Fire Marshal Division Chief

Mike Cooper, Director of Planning and Building Services; and Dean Lanier, Fire Marshal, discussed the following topics: the ordinance guidelines; the continuation of existing streets; public convenience in driving through neighborhoods. Discussion followed.

Lanier provided additional details regarding revised fire code requirements and developer discussions. He gave background information on subdivision requirements in the past and the process for Fire Development involvement in planning subdivisions and the actual construction in a subdivision. Discussion followed.

Cooper stated they would be putting together information and proposals for the next IRAB Meeting in December. He stated he could send the City Council copies of the proposals prior to the meeting. Discussion was held regarding proposed changes and correcting existing issues.

4. Open Discussion

Cooper gave the committee an update on Canterbury Heights stating there was going to be a 2nd Reading on this item at the City Council Meeting on Tuesday, November 17, 2015. Cooper is also meeting with 1-2 of the residents later this week to provide them with an update.

5. Adjournment

Committee Chair Christine M. Erickson adjourned the meeting at 5:40 p.m.

Tamara Jorgensen, MMC

Assistant City Clerk