

MINUTE Tuesday, May 31, 2011

Land Use Committee

5:35 PM

Carnegie Town

Hall

235 West 10th

Street

Members Present: Council Member Michelle Erpenbach, Council Member Rex Rolwing, Council Member Dean Karsky

Members Absent: Council Member Kenny Anderson Jr.

Staff Present: Debra A. Owen, City Clerk/Chief of Council Operations; and Denise D. Tucker, CMC, Assistant City Clerk

Guests: Debra Gaikowski, Shawna Goldammer, Kevin Smith, Dan Siefken, Shelby Siefken, Ron Bell, Jeanne Gerken, Jerry Gerken, Mike Cooper, Sue Aguilar, Greg Jamison, and Jim Entenman

1. Call To Order

Committee Chair Michelle Erpenbach called the meeting to order at 5:35 p.m.

2. Approval of Minutes

A. Monday, March 28, 2011

A motion was made by Council Member Dean Karsky and seconded by Council Member Rex Rolwing to approve the minutes.

Vote to approve: Roll Call: Yeses, Dean Karsky, Michelle Erpenbach, Rex Rolwing, 3. Noes, 0.

Motion Passed.

3. Discussion

A. Rental Housing Registration Process Update by Kevin Smith, Assistant Director of Planning and Building Services

Smith said that they want to remove the three year requirement for rental registration. He said they do favor the registration, but think it should be done on an as needed basis.

Dan Siefken, Executive Director of the South Dakota Multi-Housing Association, said they feel this is a good move. He said it was extensive to do every year.

Rolwing asked if there was a way to get more people to register. Smith said it is a struggle to get people with one or two units to register. He said they plan to work with the Multi-Housing Association to get people registered and into the association. Registration is free and can be done online.

Erpenbach asked how many permits been pulled since the registration process has been in place? Smith said he doesn't recall the revocation of any rental permits. Erpenbach questioned why not. Discussion followed.

A motion was made by Council Member Dean Karsky and seconded by Council Member Rex Rolwing to move the ordinance to the full City Council.

Vote to move the ordinance to the full City Council: Roll Call: Yeses, Dean Karsky, Michelle Erpenbach, Rex Rolwing, 3. Noes, 0.
Motion Passed.

B. Transit Routes Update by Mike Cooper, Director of Planning and Building Services

Debra Gaikowski, Transit Planner, said she attended a Land Use Committee Meeting two months ago and it was obvious that the committee wanted to move forward with the grid study versus the hub and spoke system. She said they are going to run that process through the Metropolitan Planning Organization. Gaikowski said 81.95% of the costs for the study will be paid for with Transit Planning Funds through MPO. The City will be charged 18.05%. She said the UDC (Urbanized Development Commission) approved of the study. Gaikowski said a few months ago they came out with free reloadable fare card, for transit users. She said they would like to have a \$5.00 replacement fee in the ordinance, in case the card is lost or stolen. Gaikowski said she will bring this before the City Council soon. She added that the card has been very popular.

Gaikowski said she presented the Transit Development Plan at an Informational Meeting a few months ago, which included some transit route changes. Routes 10, 11 and 12 were not approved for changes. She said they would like to bring the route changes back to the City Council. Erpenbach said she would like to see the study done before there are anymore route changes. Discussion followed. A motion was made by Council Member Rex Rolwing and seconded by Council Member Dean Karsky to bring the ordinance to the City Council.

Vote to bring the ordinance to the City Council: Roll Call: Yeses, Dean Karsky, Michelle Erpenbach, Rex Rolwing, 3. Noes, 0.
Motion Passed.

C. Chapter 24, Licensed Manufactured Home Parks Ordinance Amendment Proposal by Shawna Goldammer, Zoning Enforcement Manager; Kevin Smith, Assistant Director of Planning and Building Services; and Jeff Schmitt, Chief Planning and Zoning Official

Goldammer said there was some concern by the City Council regarding manufactured home parks, primarily with homes moving into the City that were not habitable. She said that in order to figure out what to do, they reviewed Section 24 of the Code of Ordinances, Licensing of Manufactured Home Parks. Goldammer said an open house was held with Licensed Manufactured Park managers and owners on May 10, 2011. She said they are working on some changes to the ordinance based on the comments they received. Issues of concern included: data

plates (contains thermal zone and wind zone information) and the order for things to occur when moving a new home into the community. Discussion followed.

4. Open Discussion

There was none.

5. Adjournment

A motion was made by Council Member Dean Karsky and seconded by Council Member Rex Rolwing to adjourn at 6:08 p.m.

Vote to adjourn: Roll Call: Yeses, Dean Karsky, Michelle Erpenbach, Rex Rolwing, 3. Noes, 0.
Motion Passed.

Denise D. Tucker, CMC

Assistant City Clerk