

AGENDA	Tuesday, January 24, 2017	
Council Working Session	3:30 PM	
Sioux Falls City Council	Carnegie Town Hall	
	235 West 10th Street	

1. Call To Order

2. Tobacco-Free Ordinance Discussion

3. Open Discussion

4. Adjournment

The City Council may include such other business as may come before this body.

Date: 2017-01-24  
SIRE Meeting ID: 2528  
Meeting Type: Working Session

YouTube:<https://youtu.be/RzO9gjjPbkA>  
Agenda Item: Not Assigned  
Item ID: 82486

The following document(s) are public records obtained from the  
City of Sioux Falls.

## EXECUTIVE ORDER

### **Subject: No Tobacco Policy—Phase II**

This amends Executive Order No. 13-17.

The City of Sioux Falls has an obligation to provide a safe and healthful environment for every City employee and for the public we serve. This policy has been established to protect and promote the health and well-being of employees and visitors. Tobacco is the single largest cause of preventable, premature disease and death in the U.S. The use of tobacco products by employees or visitors compromises the mission of the City of Sioux Falls in providing a safe and healthy place to live and grow.

### **Policy Statement**

Effective January 1, 2011, the use of tobacco products by City employees and customers, contractors, or others doing City business is prohibited in all City-owned and City-shared buildings, facilities, vehicles, parking lots, equipment, worksites, and walkways leading into City facilities.

The possession, promotion, or use of tobacco products, or any nicotine delivery devices as defined below, by City employees is prohibited during paid work hours, which includes paid break time.

For purposes of this policy, tobacco is defined as any product made or derived from tobacco that is intended for human consumption, including any component, part, or accessory of a tobacco product.

For purposes of this policy, tobacco is also defined and includes all forms of nicotine delivery devices, which may or may not include actual tobacco (such as electronic cigarettes).

### **Compliance and Policy Enforcement**

Compliance with the No Tobacco Policy is mandatory for all City employees and persons visiting City of Sioux Falls properties. Each City employee is completely responsible for his/her actions at all times and is expected to share in the compliance of this policy in a positive and respectful manner.

City employees who violate the No Tobacco Policy will be subject to consequences in the same manner as any other performance issue and may be subject to progressive discipline action. Any violations should be brought to the attention of the appropriate supervisory personnel.

## **Tobacco Cessation Opportunities**

The City of Sioux Falls encourages all employees who use tobacco to quit. The City of Sioux Falls Wellness Program provides tobacco cessation information and opportunities for employees and their family members who want to quit tobacco. To learn about Wellness Program offerings, visit the Wellness Program on InSite or contact Human Resources at 367-8030. All employees are encouraged to take advantage of the free resources provided by the state Department of Health through the South Dakota QuitLine. To learn more about the QuitLine, call the toll-free number at 1-866-SDQUITS or visit the Tobacco Control Program's website at [www.sdquitline.com](http://www.sdquitline.com).

Source: EO #15-06 (01-13-15) Huether  
EO #13-17 (04-25-13) Huether  
EO #10-42 (12-14-10) Huether  
EO #09-41 (10-28-09) Munson  
EO #03-14 (04-09-03) Munson  
EO #95-27 (03-06-95) Hanson

Date: 2017-01-24  
SIRE Meeting ID: 2528  
Meeting Type: Working Session

YouTube:<https://youtu.be/RzO9gjjPbkA>  
Agenda Item: Not Assigned  
Item ID: 82486

The following document(s) are public records obtained from the  
City of Sioux Falls.

STATE OF SOUTH DAKOTA  
OFFICE OF THE GOVERNOR  
EXECUTIVE ORDER 2006-04

WHEREAS, A primary concern of state government is the health and well-being of its citizens; and,

WHEREAS, Tobacco use is the single largest cause of preventable, premature death in the United States; and,

WHEREAS, Secondhand smoke poses a clear health risk to those exposed to it; and,

WHEREAS, Smoking is the chief, single, preventable cause of death in the United States and South Dakota; and,

WHEREAS, Tobacco-free worksite policies reduce smokers' and nonsmokers' risk of heart attack, lung cancer, oral cancer and other serious and costly illnesses; and,

WHEREAS, In 1988, Governor George S. Mickelson ordered a ban on all smoking within state government buildings under the governor's control; and,

WHEREAS, In 2002, the South Dakota State Legislature adopted the provisions of South Dakota Codified Law 22-36-2, which prohibits smoking in public buildings and places of employment:

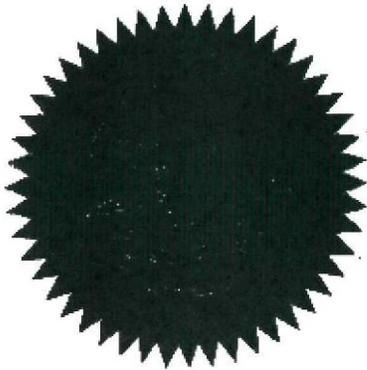
IT IS, THEREFORE, BY EXECUTIVE ORDER, directed that the use of tobacco products shall be prohibited upon all real property or portions thereof owned by the state of South Dakota under the direction and control of the governor and all real property leased by the state where the state is the sole occupant. This policy includes all vehicles, parking lots and walkways leading into state buildings throughout South Dakota. The use of tobacco products shall be prohibited on the above-mentioned property except:

- A. By patients and residents at the Human Services Center in Yankton and clients at the State Developmental Center in Redfield, as specified by the Secretary of the Department of Human Services;
- B. By residents of the State Veteran's Home in Hot Springs, as specified by the Secretary of the Department of Military and Veterans Affairs;
- C. By visitors to campsites in state parks, as designated by the Secretary of the Department of Game, Fish and Parks; and
- D. Upon state highways and outdoors at state highway rest stops.
- E. Such other limited exceptions that the Bureau of Administration and or appropriate department secretary may grant for specific special events.

NOW, THEREFORE, I, M. MICHAEL ROUNDS, by virtue of the authority vested in me by the Constitution and statutes of this state, do hereby order and direct that a tobacco-free environment be established according to the provisions above mentioned on all property or portions thereof owned by the state of South Dakota under the direction and control of the governor and all property leased by the state where the state is the sole occupant.

BE IT FURTHER ORDERED, that such policy will be in effect May 31, 2006, and it shall apply to all state employees, clients, visitors and other persons coming upon said property.

Dated this 13<sup>th</sup> day of April, 2006.



  
\_\_\_\_\_  
M. Michael Rounds  
Governor of South Dakota

ATTEST:

  
Chris Nelson  
Secretary of State *by Deputy*

Date: 2017-01-24  
SIRE Meeting ID: 2528  
Meeting Type: Working Session

YouTube:<https://youtu.be/RzO9gjjPbkA>  
Agenda Item: Not Assigned  
Item ID: 82486

The following document(s) are public records obtained from the  
City of Sioux Falls.

# RULES OF CONDUCT

## Siouxland Libraries Rules of Conduct

The Library is intended to be an inviting, comfortable, clean, and safe place for reading, selecting materials, studying, writing, using computers, and attending Library-authorized programs and meetings.

Library users are expected to conduct themselves in a manner that makes quiet study possible, respecting the rights of everyone to use the Library.

- **These rules** are intended to ensure that all Library users may enjoy good service in pleasant surroundings.
- **Enforcement of these rules** will be conducted in a fair and reasonable manner. Library staff, security guards, and/or police officers are authorized to enforce these rules. Failure to comply with the Library's established rules and policies could result in removal from the premises and exclusion from the Library for a period of one day to one year, or in arrest or prosecution. Violations could also result in the restriction and/or termination of Library privileges, including the use of Library computers and other equipment.
- **Individual users have the right** to request an administrative review of an exclusion order that is for a period greater than seven days.

### **The following actions are examples of conduct not allowed on Library property:**

- Engaging in any activity in violation of federal, state, local, or other applicable law or Library policy.
- Failing to comply with a reasonable staff request.
- Carrying firearms and dangerous weapons of any type, unless otherwise authorized by law.
- Being under the influence of alcohol/illegal drugs, and selling, using, or possessing alcohol/illegal drugs.
- Verbally, physically, or sexually threatening or harassing other users, volunteers, or staff, including stalking, staring, lurking, offensive touching, and obscene acts such as sex acts and indecent exposure.
- Selling and/or soliciting for money or items or services on Library property.
- Stealing, damaging, altering, or inappropriate use of property, furniture, or equipment in the Library or on Library grounds.
- Trespassing in non-public areas, being in the Library without permission of an authorized Library employee before or after Library operating hours, or camping on Library grounds.
- Fighting or challenging to fight, running, pushing, shoving, or throwing things.
- Creating disruptive noises such as loud talking, screaming, or banging on computer keyboards.
- Group activities which are disruptive to the Library environment.
- Using audible devices without headphones or with headphones set at a volume that disturbs others.
- Using cell phones, pagers, and other communication devices in a manner that disturbs others.
- Using restrooms for bathing or shampooing, doing laundry, or changing clothes.
- Littering.
- Smoking, chewing, and other tobacco use on Library property.
- Entering or being in the Library barefoot, without a shirt, or being otherwise attired so as to be disruptive to the Library environment.
- Leaving packages, backpacks, luggage, or any other personal items unattended. These unattended items are subject to immediate confiscation.
- Using wheeled devices in the Library or on Library grounds, including skateboards, skates, bikes, scooters (except for baby strollers and ADA-assistive devices; e.g., wheelchairs).
- Lying down or sleeping in the Library or on the grounds.
- Blocking aisles, exits, or entrances.

- Bringing pets or animals, other than service animals necessary for disabilities, into the Library, except as authorized by the Library Director.

### **Food and Beverages**

**Food and beverages** in containers with lids **are** permitted in all areas of the Library, except in the Caille Room at the Main Library, and in any area that is posted as being prohibited. Allowance is made for restricting food and beverage consumption in specific buildings and areas within them due to local needs.

### **Children in the Library**

Siouxland Libraries welcomes use by children and offers a wealth of materials and services for their education and enjoyment.

For the safety and comfort of children, a parent or responsible caregiver should be with their children while they are using the Library. Parents are responsible for supervising their children in the Library. The Library is not able to provide long- or short-term child care.

Children using the Library on their own must follow Library Rules of Conduct. Children behaving inappropriately may be required to leave the Library.

When necessary, the Library will contact the Police Department to assist a child in need of adult supervision.

### **Library Children's Areas**

Children's areas at Siouxland Libraries are intended for use by children, their parents or caregivers, and other adults accessing materials in the children's collection. Family restrooms in children's areas are reserved for use by children and their caregivers.

Children's areas may not be used by adults as a general reading room. Adults unaccompanied by children and not actively using children's library materials or resources may be asked to use other areas of the Library.

*Adopted by the Library Board on July 11, 2012.*